



MINUTES

ECONOMIC DEVELOPMENT AUTHORITY OF THE COUNTY OF BEDFORD, VA
Bedford County Administration Ground Floor Training Room
122 E Main Street
Bedford, VA 24523
October 14, 2025
7: 00 p.m.

Economic Development Authority:

Present: David Wells (*District 1*), Vicki Gardner (*District 2*), Matthew Braud (*Chairman, District 4*), Kristy Milton (*District 5*), Jimmy Robertson (*District 6*), Jim Messier (*District 7*)

Staff Present: Pam Armstrong, *Economic Development Director*; Lauren Thurston, *Business Programs Coordinator*; Niki Feazell, *Economic Development Administrative Assistant*.

Absent: Wyatt Walton (*Vice Chairman, District 3*)

CALL TO ORDER

- Chairman Braud called the meeting to order at 7:00 p.m.

(1) APPROVAL OF AGENDA

- Chairman Braud asked for motion to approve the agenda. Mr. Messier moved, seconded by Mr. Wells. Adopted Unanimously. Members present, Wells, Gardner, Braud, Milton, Robertson, Messier. Vice Chairman, W. Walton not present.

(2) CONSIDERATION OF ADDITIONAL ENGINEERING SERVICES FOR PHASE 2 PROJECT

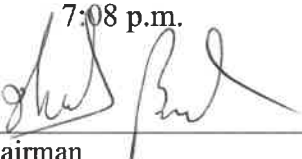
- In October 2024 the EDA approved to proceed with the site development project in Phase 2 of the New London Business and Technology Center to clear and grub lots 15 and 16 and gravel road access and utility extensions as outlined in the scope of work. The EDA also contracted with Wiley Wilson to perform engineering services and create a site plan as outlined by a Virginia Business Ready Sites Program (VBRSP) grant. The construction phase of the project is significantly below budget as awarded by the Virginia Economic Development Partnership (VEDP). After a meeting with VEDP staff, it was asked to seek pricing for additional services to potentially create one or two pad-ready sites (lots 15 and 16) with the additional available funds. Wiley Wilson has submitted a scope of services proposal in the amount of \$46,995 for additional engineering services. If approved, staff will request a change order with the VEDP for the revised scope of services within the existing performance agreement. Once the plans are completed, staff will create an RFP for the additional site work.


- Mr. Wells made motion to move forward with Wiley Wilson's additional design services, seconded by Mr. Messier. Adopted Unanimously. Members present, Wells, Gardner, Braud, Milton, Robertson, Messier. Vice Chairman, W. Walton not present.

Motion made to adjourn by Chairman Braud, seconded by Mr. Wells. Unanimous consent to adjourn by members present.

Adjourned

7:08 p.m.


Chairman


Secretary