



## MINUTES

**ECONOMIC DEVELOPMENT AUTHORITY OF THE COUNTY OF BEDFORD, VA**  
**Bedford County Administration – Ground Floor Training Room**  
**122 E Main Street**  
**Bedford, VA 24523**  
**October 15, 2024**  
**6:30 p.m.**

### **Economic Development Authority:**

**Present:** David Wells (District 1); Wyatt Walton (District 3); Matthew Braud (District 4); Kristy Milton (District 5); Jim Messier (District 7)

**Staff Present:** Pam Armstrong – Economic Development Director; Lauren Thurston-Business Programs Coordinator; Trish Luger-Administrative Assistant; Patrick Skelley, County Attorney; Ashley Anderson - Finance Director

**Absent:** Jimmy Robertson (District 6); Vicki Gardner (District 2)

#### **(1) CALL TO ORDER**

Chairman Walton called the meeting to order at 6:40 p.m.

#### **(2) APPROVAL OF AGENDA**

Chairman Walton asked for a motion to accept the agenda. Mr. Wells moved, seconded by Mr. Braud.

Adopted Unanimously

Mr. Braud made a motion to enter a closed session, seconded by Mr. Wells.

#### **(3) CLOSED SESSION**

*Closed Session pursuant to Section 2.2-3711 (A) (29), Discussion of the award of a public contract involving the expenditure of public funds, including interviews of bidders or offerors, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body. (CVCC lease and Real Estate Broker RFP)*

Mr. Braud made a motion, seconded by Mr. Messier to leave a closed session.

Voting yes: Chairman Walton, Mr. Wells, Mr. Braud, Ms. Milton, Mr. Messier  
Adopted Unanimously

#### **(4) ACTION AND DISCUSSION ITEMS**

##### **A. Consideration of Childcare grant recommendations**

Three licensed childcare providers applied for grant funding for their facilities and teacher training.

Based on the recommendations from the committee, the EDA approved \$3,050 for The SML Children's Lounge which will go toward the cost of CDA and MAT Training, a permanent shade structure, center furniture, and equipment. Blue Ridge Montessori School was awarded \$7,500 which will go toward the certification of the individual who will teach the 3 – 6-year-old classroom. The School Zone was awarded \$13,500 for revamping the playground with new turf, labor, prep materials, and a shade structure. Chairman Walton specified that the monies must stay in the school.

Chairman Walton asked for a motion to approve all three applications. Mr. Messier moved, seconded by Ms. Milton.  
Adopted Unanimously

**B. Consideration of approval to proceed with the New London Phase 2 site project**

Chairman Walton asked for a motion to proceed with the Phase 2 project.

It was noted that Parks and Recreation would discuss with Mr. McBeth the payment of \$50,000 to reorganize the course using funds from the Tourism budget. Mr. Messier moved, seconded by Mr. Braud.

Voting yes: Chairman Walton, Mr. Braud, Mr. Messier, Mr. Wells

Voting no: Ms. Milton

Motion passes

**C. Authorization to issue an RFP for Meade Road improvements and extension designs**

Chairman Walton asked for a motion for Meade Road improvements. Mr. Braud moved, seconded by Mr. Messier.

Adopted Unanimously


**D. Authorization of the contract with Wiley|Wilson for the New London Phase 2 site design.**

The contract is not to exceed \$300,000.

Chairman Walton asked for a motion to authorize the contract. Mr. Braud moved, seconded by Mr. Messier.

Adopted Unanimously

**ADJOURN 7:25 pm**

  
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Chairman

  
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Secretary